

Austin Health Position Description



Position Title: Rehabilitation Medical Officer to Amputee, Orthopaedic & General Rehab unit

Classification:	Hospital medical Officer
Business Unit/ Department:	Continuing Care Division/Rehab Medicine
Work location:	Austin Health [<input checked="" type="checkbox"/>] Heidelberg Repatriation [<input type="checkbox"/> Royal Talbot [<input checked="" type="checkbox"/>] Other [<input type="checkbox"/>] (please specify)
Agreement:	AMA Victoria - Victorian Public Health Sector - Doctors in Training Enterprise Agreement 2022- 2026
Employment Type:	Casual
Hours per week:	As required
Reports to:	Amputee, Orthopaedic & General Rehabilitation Medicine Physician, Amputee Outpatients & Consults Rehabilitation Medicine Physician, and Disability service Rehabilitation Physician.
Direct Reports:	
Financial management:	Budget: NIL
Date:	November 2024

About Austin Health

Austin Health is one of Victoria's largest health care providers. We deliver services for patients across four main sites in Melbourne, in locations across our community, in people's homes, and within regional hospitals across Victoria. We are an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

We employ approximately 9,500 staff and are known for our specialist work in cancer, infectious diseases, obesity, sleep medicine, intensive care medicine, neurology, endocrinology, mental health and rehabilitation.

Our vision is to shape the future through exceptional care, discovery and learning. This is supported by our values which define who we are, shape our culture and the behaviours of our people.

We aim to provide an inclusive culture where all staff can contribute to the best of their ability and strive to develop further. We recognise that our people are our greatest strength. We want them to thrive, be their best selves and feel engaged, safe and empowered. To achieve this, diversity and inclusion is essential to our culture and our values. You can view our current Diversity and Inclusion Plan [here](#).

Position Purpose

The Amputee, Ortho & General Rehab MO position manages all relevant inpatients on the Mellor unit and outpatients in the Ortho & General Rehab clinic, with the support of the Amputee, Ortho & General Rehabilitation Medicine Physician, as well as caring for the Amputee & Disability outpatients and consulting on patients at the Austin Hospital with the support of the Amputee outpatient & Consults Rehabilitation Medicine Physician and the Disability Service Rehabilitation Medicine Physician. In doing so they ensure patient-centred, high quality, clinically appropriate care is delivered, at the right time and in the right place. The MO will also supervise the HMOs and the patient care provided by the HMOs.

About Rehabilitation Medicine

Rehabilitation Medicine at Austin Health provides a range of services on the Austin Hospital and Royal Talbot Rehabilitation centre (RTRC) campuses. RTRC is a specialist rehabilitation centre of international standard, providing a comprehensive and co-ordinated range of services to clients with a wide range of needs. These include inpatient, outpatient and domiciliary programs for people with spinal cord injury, acquired brain injury, amputations, multiple trauma, orthopaedic and neurological conditions.

Purpose and Accountabilities

Role Specific:

- Responsibility for inpatients in the Amputee, Ortho & General Rehab unit, either directly or through supervision of the HMO.
- Responsibility for outpatients in the Amputee, Disability and Ortho & General Rehab clinics.
- Assessment of Austin patients as regards suitability for rehabilitation.
- Take a leadership role in team coordination under the direction of the relevant consultant.
- Participation in the relevant Royal Talbot on-call roster.
- Attendance at ward rounds, case conferences, family meetings, outpatient clinics.
- Responsibility for completion of discharge summaries, and liaison with GP, specialist if required.
- Participation in on-site teaching program.
- To liaise with Austin Health Medical, Nursing, Allied Health, patient's carers and GP, ensuring patient-centred, high quality, clinically appropriate care is delivered to the right person at the right time and in the right place.
- Ensure a high level of work quality; develop, implement, and monitor quality improvement activities within the department/ward, in accordance with Austin Health Policies.
- Participate in emergency incident response activities as required.

All Employees:

- Comply with Austin Health [policies & procedures](#) as amended from time to time
- Comply with the Code of Conduct and uphold our values, and diversity and inclusion commitments
- Maintain a safe working environment for yourself, colleagues and members of the public. Escalate concerns regarding safety, quality and risk to the appropriate staff member, if unable to rectify yourself
- Comply with the principals of patient centred care
- Comply with Austin Health mandatory training and continuing professional development requirements
- Work across multiple sites as per work requirements and/or directed by management

People Management Roles:

- Maintain an understanding of individual responsibility for safety, quality & risk and actively contribute to organisational quality and safety initiatives
- Ensure incident management systems are applied and a response to local issues and performance improvement occurs
- Support staff under management to comply with policies, procedures and mandatory training and continuing professional development requirements

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values
- MBBS or equivalent
- Registered to practice Medicine in Australia.
- High-level English communication skills (both written and verbal).
- Demonstrated commitment to high-quality patient care.
- Demonstrated commitment to teaching.
- Minimum of three years hospital training following graduation.

Desirable but not essential for Performance of the Position

- Preference will be given to practitioners registered as trainees in the AFRM Fellowship program.

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

We welcome applications from Aboriginal and Torres Strait Islander people. For any support throughout the recruitment process or further information about working at Austin Health, please follow this link to Aboriginal Employment on our [website](#)

Document Review Agreement

Manager Signature	
Employee Signature	
Date	

People Management Role-Direct Reports